

# TEAMWORK TIP CARDS

## TEN TIPS TO MAKE WORKING RELATIONSHIPS EASIER



**HOW TO Say ANYTHING TO ANYONE**  
A GUIDE TO BUILDING BUSINESS RELATIONSHIPS THAT REALLY WORK  
SHARI HARLEY

**You can SAY ANYTHING TO ANYONE** when trust is present.

**PEOPLE DON'T DO THINGS THE WAY WE DO,** even when we think they should.

**TELL PEOPLE WHAT YOU EXPECT** when relationships begin. Ask what they expect.

Ask for feedback. **SAY "THANK YOU."**

People treat you **AS YOU TRAIN THEM** to treat you.

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BRINGING CANDID CONVERSATIONS BACK TO THE WORKPLACE.™

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**YOU ARE 100% ACCOUNTABLE** for your career.

**KEEP YOUR WORD.** Do the things you say you will do.

**KNOW YOUR REPUTATION.** Ask how others perceive you.

**DON'T GOSSIP.** If you have something to say, say it directly to the person involved.

**EVERYTHING** makes an impression.

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